

The Office of the General Counsel of the U.S. Department of Health and Human Services (HHS) seeks to fill one or more attorney positions in our Chicago office. We accordingly invite interested members of your staff to apply. We anticipate that these positions will be filled at Grades 11 through 14 (salary range from approximately \$70,987 - \$119,559 annually), depending on experience and other qualifications.

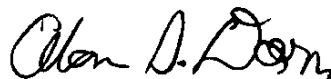
The attorneys in this office provide advice and counsel to the Secretary of Health and Human Services and to the various agencies comprising HHS, including the Centers for Medicare & Medicaid Services, the Administration for Children and Families (Head Start, welfare, adoption assistance) and the Indian Health Service, among others. The majority of our work involves administrative and court litigation with an increasing emphasis on preventing fraud and abuse, and enforcing regulatory requirements to ensure the health and safety of program beneficiaries. Further information concerning the Office of the General Counsel can be obtained by visiting our web page at <http://www.hhs.gov/ogc>. Candidates possessing strong academic credentials and having a special interest in litigation, health care law and an enforcement practice are especially encouraged to apply. Each applicant must be a 2019 or 2020 law school graduate or a licensed attorney who is admitted to practice law in the highest court of any state, territory of the United States, or a federal court.

To be considered, interested candidates should provide a cover letter of no more than 950 words that discusses each of the following competencies:

1. General Legal – Writing ability, analytical and problem-solving skills, and experience preparing legal briefs and/or memoranda;
2. Litigation – Litigation experience before Federal trial and appellate courts and/or administrative bodies;
3. Laws and Regulations – Experience in applying statutes, regulations, and policies; and
4. Client Advice and Relationships– Experience providing oral and written advice and ability to relate effectively with clients.

Candidates also should send a resume and a writing sample of no more than 15 pages. Individuals who have graduated from law school within the last five years should also send a copy of their law school transcript. Interested individuals should promptly submit their materials as the position will be filled as soon as an exceptional candidate is identified; however, we will make every effort to consider applications received by October 26, 2020. These materials should be emailed to RegVHiringCommittee@hhs.gov. If you have any questions, please contact my assistant, Alana Epkins, at 312-886-1709.

Sincerely,



Alan S. Dorn
Chief Counsel, Region V